



Village of Monroeville
21 N Main St. ~ P.O. Box 156
Monroeville, OH. 44847
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E-mail : AdminOffice@MonroevilleOhio.com
Website: <http://www.MonroevilleOhio.com>

REQUEST FOR VARIANCE, DATE FILED: _____

PLEASE PRINT:

APPLICANT NAME: _____ PH: _____

ADDRESS: _____

PROPERTY OWNER: _____ PH: _____

PROPERTY OWNER ADDRESS: _____

I hereby request a variance for the following premises:

ADDRESS: _____

SECTION: _____ LOT #: _____ ZONING CLASSIFICATION: _____

DESCRIPTION OF PROJECT: _____

NOTICE OF THIS REQUEST HAS BEEN FILED WITH THE VILLAGE OF MONROEVILLE'S ZONING INSPECTOR:

APPLICANT NAME: _____ DATE: _____
SIGNATURE

ZONING INSPECTOR: _____ DATE: _____
SIGNATURE

Individuals, firms or corporations owning the property adjacent to or contiguous with the premises for the above referenced project have been duly notified of this variance request:

BZA CLERK: _____ DATE: _____
SIGNATURE

VARIANCE HAS BEEN _____ GRANTED _____ DENIED

BZA CHAIRMAN: _____ DATE: _____
SIGNATURE

COPY TO: APPLICANT
ORIGINAL TO: ZONING INSPECTOR/VARIANCE FILE

MODIFIED AUG. 2023

APPLICATION AND STANDARDS FOR VARIANCES

Except as otherwise permitted in Zoning Ordinance 2006-34, a variance from the terms of the Zoning Ordinance shall not be granted by the Board of Zoning Appeals unless and until a written application for a variance is submitted to the Zoning Inspector and the Board of Zoning Appeals. The application, at a minimum, shall include the following:

1. Proof of ownership, legal interest, or written authority.
2. Description of property or portion thereof: _____

3. Description of nature of variance requested: _____

4. Site plans, floor plans, elevations, and any other drawings at a reasonable scale to convey the need for a variance.
5. Any other documentation deemed necessary by the Zoning Inspector.
6. A narrative statement establishing and substantiating the justification for the variance.

Please use an additional sheet to provide appropriate information if necessary.